**Attachment A**

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| --- | --- |
| **Northern New York Agricultural Development Program** | |
| **Budget Template for 2025 Proposed Project** | |
| **Date:** | |
|  |  |
|  |  |
| Proposal Applicant: | |
| Project Title: | |
|  |  |
|  |  |
| **Project Line-Item Budget** | **2025 Budget** |
| Salaries and Fringe\* |  |
| Mileage/Travel\*\* |  |
| Materials/Supplies-General |  |
| Materials/Supplies-Lab |  |
| Materials/Supplies-Fieldwork |  |
| Equipment Rental and Repairs |  |
| Equipment ( $1,000.00 or more/each item) |  |
| Research Site Preparation/Maintenance/Harvest |  |
| Testing and Analysis (including shipping) |  |
| Statistical Analysis and Computing |  |
| Subcontractor Expenses |  |
| Educational and Outreach Expenses |  |
| Other (please provide an explanation) |  |
|  |  |
|  |  |
| Total Before Indirect |  |
|  |  |
| Indirect Costs (Indirect costs not eligible on subcontractor expenses) |  |
|  |  |
| **Invoice Total** |  |
|  |  |
| **Indirect Rate (enter as a percentage if applicable)** |  |
|  |  |
| \*Fringe should only be included for those expenses directly incurred by the applicant. No in-kind fringe. | |
| \*\*Out-of-state travel is not reimbursable. |  |